

**GEORGETOWN-SCOTT COUNTY PLANNING COMMISSION
REGULAR MEETING
MINUTES**

DECEMBER 9, 2010

The regular meeting was held in the Scott County Courthouse on December 9, 2010. The meeting was called to order by Vice-Chairperson John Lacy at 6:00 p.m. Present were Commissioners Greg Hampton, Janet Holland, John Lacy, Jimmy Richardson, Ralph Tackett, Bias Tilford, and Melissa Waite, Director Earl Smith, Planners Brian Shorkey and Joe Kane, and Attorney Charlie Perkins. Absent were Commissioners Mike Bradley and Horace Wynn, and Engineer Brent Combs.

Motion by Waite, second by Tackett, to approve the November invoices. Motion carried.

Motion by Richardson, second by Holland, to approve the November 11, 2010 minutes. Motion carried.

Motion by Tackett, second by Waite, to approve the December agenda. Motion carried.

Postponements/Withdrawals

There were no items for postponement or withdrawal.

Consent Agenda

There were no items eligible for the consent agenda.

PSP-2010-22 Villages at Lanes Run Amended – Amended Preliminary Subdivision Plat for 30 lots within Phase II of a previously-approved plat, located in Villages at Lanes Run, east of Old Oxford Road.

Mr. Shorkey reviewed the staff report, stating that the purpose of the amendment is to reduce the minimum lot width from 65 feet to 50 feet for 30 lots. Since the requested change increases the number of lots by 3, amendments to future plat(s) will be necessary to keep within the overall number of 496 approved lots.

Mr. Shorkey noted that the typical lot drawing on the plat shows a 3-foot sideyard setback. He did not support a waiver for this and recommended the plat be corrected to reflect a 7.5-foot setback.

Rob Sims, applicant, stated that they were not attempting to have more buildable area, but more useable space for patios or driveways on one side of the house by having 12

feet on one side of the house, and 3 feet on the other. It would provide the same 15 feet between houses for emergency access as a uniform 7.5-foot setback.

Mr. Shorkey responded that he would support that configuration as long as it is maintained to always provide 15 feet between houses. He would amend condition #2 to read: Correction of the Typical Lot drawing to reflect 7.5-foot setbacks, except that a 3-foot sideyard setback is approved where adjacent to a 12-foot sideyard setback, for a minimum of 15 feet separation.

Motion by Richardson, second by Holland, to approve the Amended Preliminary Subdivision Plat subject to the eight conditions, including the amendment to condition #2. Motion carried.

FY 09-10 Audit

Greg Miklavcic, auditor with Charles T. Mitchell Co., reviewed the FY 09-10 audit and explained the losses (decreased funding, decreased development fees, depreciation), assets, and recommendations. All financial matters were in order.

Motion by Hampton, second by Waite, to approve the FY 09-10 Audit Report as presented. Motion carried.

2011 Filing Deadline Schedule

Motion by Richardson, second by Holland, to approve the 2011 Filing Deadline Schedule. Motion carried.

Comprehensive Plan – request for 2 delegates to Steering Committee

Mr. Smith reported that staff has formed a Steering Committee made up of a cross section of community members, Magistrates, and City Council members. He asked that two Planning Commissioners volunteer to sit on the committee. Commissioner Richardson volunteered. It was noted that the Chairman has typically been involved in the updates, and that position will be up for election in February.

It was requested that Mr. Smith notify the entire Commission of the meetings and any highlights that may occur.

University of Kentucky – Kentucky Land Education & Research (KLEAR) – proposal to study open space corridors in Scott County

Mr. Smith reported that 15 senior undergraduate students at UK are requesting to study open space corridors in Scott County as a senior project. Each student has a 30-hour week to devote, totaling over 10,000 hours. A budget of \$2,000 has been requested, mainly for transportation costs.

Commissioner Lacy attested to the quality of work and reports done by the students.

Motion by Waite, second by Holland, to approve the partnership with the University of Kentucky students and the expenditure of \$2,000 for the project. Motion carried.

MOU assigning City Engineering projects for FY 10-11

Mr. Smith reported that the Memorandum of Understanding states that staff will be helping the City Engineering department with their projects this fiscal year. It is the agreement that includes the funding added to our budget to help maintain staff. He gave an update on the work that has already been done. He asked for authority to sign the MOU.

Commissioner Tilford asked about County involvement. Mr. Smith clarified that the work and extra funding are with the City only.

Motion by Richardson, second by Holland, to accept the Memorandum of Understanding and authorize Mr. Smith to sign it. Motion carried 5-1 with Tilford dissenting.

Update of previously approved projects and agenda items

Mr. Smith reported that the bylaws committee is still working on the bylaws update.

Commissioner Tilford asked if the conflict of interest section is being removed. Mr. Perkins stated that the committee has not discussed removing the section, but possibly amending it.

The meeting was then adjourned.

Respectfully,



John Lacy, Vice-Chairperson

Attest:



Charlie Perkins, Secretary